

Brush Creek Metropolitan District
Thursday, June 16, 2022 at 5:30 p.m.
Zoom Meeting

- Jerry Scheinbaum, President
 - Joyce Hardy
 - Jerome Meister
 - Jim Laing
 - Lawson Wills- absent
 - Rick Stevens, BCMD Manager
 - Rebecca Driscoll, Meeting Recorder
 - Cindy Herndon – Bookkeeper Lawson Wills ABSENT
 - Jacqui Gossard – Roaring Fork Engineering
1. **Call to Order:** The meeting was called to order at 5:29 p.m. by Jerry Scheinbaum.
 2. **Minutes:** The minutes of the May 12th were approved with no changes, with a motion from Jerome Meister, and a second by Jerry Scheinbaum.
 3. **Public Comment:** No members of the public were present.
 - **President’s Report:** Jerry reviewed recommended fire mitigation proposals around roadways. Rick said the quote from Aspen Tree Service was for \$23,200 (including chip and removal) and would crop foliage low 15 feet on both sides of roadway from edge of pavement, but that could be reduced to 8 feet from edge if desired for a reduced price. Jerry inquired as to grants from the Fire District-and hoped to incentivize homeowners to take advantage of Fire District chipping operations. **MOTION:** Jerry Scheinbaum motioned with a second by Jerome Meister to proceed with the Aspen Tree Service bid for 8 foot of roadside mitigation, with Rick to explore grant matches. The motion passed.
 4. **Water Report:** Jacqui Gossard of Roaring Fork Engineering gave a report of the water usage through the bulk meters, which doubled from the month prior. They matched the Snowmass Water readings, which indicates minimal leaks between the Rodeo Lot and the BCMD bulk meters. However, the residential readings did not fully reconcile with the bulk meters; there is a significant discrepancy. Rick offered possible explanations for some of the differences, including a tank on Juniper Hill that overflowed. With 60 Badger managers installed, there are some accounting challenges of the hybrid system. Rick reviewed the high users in Pioneer Springs, noting they now have Badger meters, but most have raw water irrigation, so are not using BCMD water for irrigation. Rick reported on the rapid progress of the Badger meeting installation, which can take as little as 20 minutes, and Cindy discussed the reporting tools and good experiences working with tech support. The billing software is the next module to tackle.
 5. **IT:** The Board agreed to replace the email address tammy@brushcreekmetrodistrict.com with an address that will never expire: accounting@brushcreekmetrodistrict.com , which Cindy, the new bookkeeper, will use going forward for both A/R and A/P. Scott recommended she delay using her personal laptop for BCMD use until the Neptune system was retired.
 6. **Bookkeeper’s Report:** Cindy Herndon discussed accounts payables, specifically, auto-paying such items as utilities for swifter and less costly administration.
MOTION: Jim Laing made a motion to authorize auto pay/bill pay once approved. Jerry Scheinbaum

seconded, and all were in favor.

Joyce renewed the Road Capital CD with Community Bank. Cindy discussed EFTPS board payments. Cindy led the Board through accounts receivable and plan for collections. Tammy completed payroll quarterlies for first two quarters, and Cindy will take over the next two quarters.

7. **Manager's Report: Rick Stevens**

- Water: Rick reviewed the challenging and time-consuming process of learning the new Badger water system. Currently Beacon is showing 68 meters online and ok, but one user is having a high-water usage alert. Cindy is still perfecting contact information; title exchanges are the best time to get information. All the current stock of Badger meters has been installed, and Rick encouraged the Board to authorize the next round to be ordered asap, due to future price increases and parts shortages.
MOTION: Jerry Scheinbaum motioned to approve about \$34,000 of Badger meters Jerome Meister seconded, and all agreed.
Rick will email a final PDF of the actual cost upon ordering.
- COA: Rick reviewed Tom Newland's progress with the Pitkin County open space COA, and noted engagement with the Woody Creek area caucus on shared concerns.
- Pumphouse Improvements: The Pumphouses are getting improvements to better monitor water levels, following an overflow in the past month.
- Tap Request: The homeowner of 650 Pioneer springs requested an additional water tap to a tack barn. As Metro is restricted to 136 taps by agreement with Snowmass Water, the Board recommended she extend the existing water line.
- Caucus: Rick reminded the board that Tom Newland said the caucus needs to meet by mid-July, or it will be null and void. Rick said Newland can set the meeting.

8. **Date of Next Meeting:** The next meeting was scheduled for Thursday, July 21st, at 5:30 p.m., via Zoom.

9. **Adjournment:** Jerry Scheinbaum motioned to end the meeting at 7:06, seconded by Jerome Meister.